



Republic of the Philippines
City of San Juan
Province of Metro Manila



OFFICE OF THE BUILDING OFFICIAL

**TEMPORARY SIDEWALK
ENCLOSURE AND OCCUPANCY PERMIT**

APPLICATION NO.

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TSEOP NO.

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BUILDING PERMIT NO.

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BOX 1 (TO BE ACCOMPLISHED IN PRINT BY THE OWNER/APPLICANT)

OWNER/APPLICANT:		LAST NAME	FIRST NAME	MIDDLE NAME	TIN	
FOR CONSTRUCTION OWNED BY AN ENTERPRISE		FORM OF OWNERSHIP		USE OR CHARACTER OF OCCUPANCY		
ADDRESS:	NO.	STREET	BARANGAY	CITY/MUNICIPALITY	ZIP CODE	TELEPHONE NO.
LOCATION OF CONSTRUCTION:	LOT NO.	BLK NO.	TCT NO.	TAX DEC NO.		
STREET	BARANGAY		CITY/MUNICIPALITY OF			
SCOPE OF WORK						
<input type="checkbox"/> NEW CONSTRUCTION	<input type="checkbox"/> RENOVATION		<input type="checkbox"/> DEMOLITION			
<input type="checkbox"/> ERECTION	<input type="checkbox"/> CONVERSION		<input type="checkbox"/> ACCESSORY BUILDING/STRUCTURE			
<input type="checkbox"/> ADDITION	<input type="checkbox"/> REPAIR		<input type="checkbox"/> OTHERS (Specify)			
<input type="checkbox"/> ALTERATION	<input type="checkbox"/> MOVING					

BOX 2

DESIGN PROFESSIONAL, PLANS AND SPECIFICATIONS	
_____ Date _____	
ARCHITECT OR CIVIL ENGINEER (Signed and Sealed Over Printed Name)	
Address	
PRC No.	Validity
PTR No.	Date Issued
Issued at	TIN

BOX 3

FULL-TIME INSPECTOR AND SUPERVISOR OF CONSTRUCTION WORKS	
_____ Date _____	
ARCHITECT OR CIVIL ENGINEER (Signed and Sealed Over Printed Name)	
Address	
PRC No.	Validity
PTR No.	Date Issued
Issued at	TIN

BOX 4

BUILDING OWNER		

(Signature Over Printed Name) Date _____		
Address		
C.T.C. No.	Date Issued	Place Issued

BOX 5

WITH MY CONSENT: LOT OWNER		

(Signature Over Printed Name) Date _____		
Address		
C.T.C. No.	Date Issued	Place Issued

BOX 6

APPLICANT (Signature Over Printed Name) Date _____		
C.T.C. NO.	DATE ISSUED	PLACE ISSUED
TIN		

BOX 7 (TO BE ACCOMPLISHED BY THE PROCESSING AND EVALUATION DIVISION)

FEE PAID _____	OFFICIAL RECEIPT NO. _____
DATE PAID _____	DATE ISSUED _____

BOX 8 (TO BE ACCOMPLISHED BY THE BUILDING OFFICIAL)

ACTION TAKEN:

Permit is hereby issued/granted to _____
with postal address at _____
for the enclosure and occupancy of the sidewalk with the frontage of _____ () meters and a width of _____ ()
meters or _____ () square meters at the premises of _____
for the storage of construction materials for a period of _____ () days inclusive from _____, _____ to
_____, _____ pursuant to pertinent provisions of the "National Building Code" (PD 1096) and its Implementing Rules
and Regulations and to the following conditions:

1. That the owner and contractor shall be jointly responsible for the safety, protection, security and convenience of the general public and his/her personnel, third parties, the works, equipment and the like.
2. That no enclosure shall be made without first providing the required temporary sidewalk plank which shall be property maintained at all times.
3. The enclosure shall be made of wooden T&G, Gauge 26 corrugated G.I., or any similar materials at least two (2.00) meters high, structurally sound and luminously painted for the safety and convenience of pedestrian. The width of the sidewalk shall be indicated at the back hereof. The horizontal length of the enclosure and plank shall not extend beyond the affected area of the project.
4. That no commercial sign whatsoever shall be painted on, attached to or displayed at the sidewalk enclosure.
5. That this permit shall not serve as exemption from securing permits/written clearances from various government authorities exercising regulatory function affecting buildings and other related structures.

PERMIT ISSUED BY:

ARCH. ALFREDO G. GARCIA
ACTING CITY BUILDING OFFICIAL

Date _____